

**Minutes of the December 11, 2014 Meeting**  
**Board of Trustees of the Beacon Meadows Special Dependent District**

Carrollwood Cultural Center, 4537 Lowell Rd., Tampa, Florida

Trustees Present: Carol Coon (President), Violeta Seda (Vice President), Barbara Appel (Treasurer), Penny Phillips (Secretary), John O'Neill (Trustee), Michael Fisher (Trustee)  
Trustees Absent: Anne Blevins (Trustee)  
Public Present: Joyce O'Neill

The meeting was called to order by Carol at 7:08 p.m.

**Secretary's Report** – The minutes of the November 2014 meeting were read by Trustees in advance. Carol made a motion, seconded by Barbara, to approve the minutes. The motion was approved by a vote of 6-0.

**Treasurer's Report (November 2014)**

Revenues: \$6,714  
Expenditures: \$1,769 (includes utilities, mowing, financial audit, and webhosting)  
Cash in Bank: \$33,626  
Available to Spend: \$20,731

**Old Business**

**Irritation System at Casey Rd. Entrance** – Barbara reported that there was a water leak investigated by Jay's Property Maintenance and a faulty valve was found. The water was turned off at that entrance. Valve replacement will cost \$125. Penny made a motion, seconded by Carol, that \$125 (budget category 46.00 – Repair and Maintenance) be approved for valve replacement. The motion was approved by a vote of 6-0. Barbara further reported that the last water bill was \$1,395 for 189,000 gallons of water resulting from the leak. After repairs are made and an invoice is provided, County Public Utilities may lower the bill by eliminating penalties for excessive water use. Penny volunteered to call the County once she has received the invoice for repairs.

**Holiday Decorations at Entrances** – Penny purchased bows, flowers, etc. to refurbish the wreaths, as well as two sets of lights and two electric taps for the Gunn Hwy. entrance for a total of \$80.59. \$80.00 had been approved for purchases at the November meeting. Therefore, Carol made a motion, seconded by John, that the additional 59 cents be allocated. The motion was approved by a vote of 6-0. Violeta and Penny refurbished the wreaths and put them up at the entrances at the end of November. Barbara and her husband, Dennis, added the lights in early December.

**Caps for Bollards at Casey Rd. Entrance** – Dennis purchased round caps for the bollards and painted and installed them. The total cost was \$16.50. Carol made a motion, seconded by Violeta, that Dennis be reimbursed \$16.50 (budget category 46.00 – Repair and Maintenance). The motion was approved by a vote of 6-0.

**Bank Signature Card** – Barbara reminded Trustees that she, Carol, and Violeta must go to TD Bank together to sign the signature card to add Violeta as a Trustee authorized to sign checks for Beacon Meadows. Also, a copy of the meeting minutes reflecting Caroleen's resignation and Violeta's appointment to Vice President are required to be provided to the bank. It was agreed that they would go to the bank together on December 14 and that Penny would scan and e-mail the required minutes to Barbara prior to that date.

**Broken Cover on Service Box at Gunn Hwy. Entrance** – Penny had agreed at the November meeting to call Verizon about the service box in the ground at the east side of the Gunn Hwy. entrance that has a broken cover. She explained that she called County Public Utilities first to inquire if the box belonged to the County, which it does not. The County recommended she call 811, which is the number to call about locating underground utilities in the vicinity when there will be digging. Penny called that number but was referred to Verizon

Customer Service. Although she was able to request that the service box be checked by Verizon, they would not give her a return call to confirm if it belonged to Verizon or not. As of the date that Barbara and Dennis put up holiday lights at the Gunn Hwy. entrance, the cover had not yet been repaired or replaced. Joyce O’Neill, who works for Verizon, volunteered to see if she could obtain information regarding an additional point of contact. Also, Carol recommended that the broken cover be reported to County Code Enforcement as a potential code violation. Penny agreed to pursue the matter further.

**New Business**

**Removal of Holiday Decorations at Entrances** – Barbara and Dennis will remove the lights on January 1. Penny and Violeta will remove the wreaths on January 2, and they will store the wreaths and lights at their houses, as they did last year.

There being no further business, Penny made a motion, seconded by Carol, that the meeting be adjourned, which was approved by a vote of 6-0. Carol adjourned the meeting at 7:40 p.m.

Penny Phillips, Secretary \_\_\_\_\_

Carol Coon, President \_\_\_\_\_